

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES

MAY 17, 2021

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I. CALL TO ORDER

The Committee of the Whole of the Board of School Directors for the Big Spring School District met through a Virtual Meeting in the Big Spring School District High School Auditorium at 7:00 p.m. with seven (7) Board of School Directors present; William Swanson, President; Todd Deihl, Vice President; David Gutshall, Treasurer, William Piper, Secretary; Robert Over, Richard Roush and Frank Myers.

Absent: Hurley and Wardle

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Robyn Euker, Director of Curriculum and Instruction; Richard E. Kerr, Jr., Business Manager; Rob Krepps, Director of Technology, Cathy Seras, Board Minutes.

II. Presentation:

➤ Budget Review

- **Mr. Richard E. Kerr, Jr., Business Manager**
- Mr. Kerr began the meeting sharing the total ending balance of the Cafeteria Fund and stated that the District is waiting on fund reimbursement. Mr. Piper asked if the District will be getting reimbursement, which the administration assured Mr. Piper there will be funds coming to the District.
- Mr. Kerr shared information on the Capital Project Reserve Fund and stated that the reserve balance available is \$7,597,056.
- Mr. Kerr shared information on the items listed:
 - General Fund Balance on Healthcare, Technology, Student Services and Mental Health, PSERS, Employee Health Insurance, Safety/Security and SRO;
 - Homestead Farmstead;
 - ESSER II and ESSER III Spending;
 - Act 1, Adjusted Index History
- Mr. Kerr communicated the proposed final budget by objects which included salaries, benefits, professional and technology services.
- Mr. Kerr continued with sharing the proposed final budget by function which included instruction, support services and non-instructional services.
- The projection summaries were defined at the percentage rates of 3.7%, 3.5% 3.25% and 3%.
- Mr. Kerr noted that salary and benefits determine the budget. There were discussions amongst the Board of School Directors and the Administration regarding PSERS and the potential increase in the years to come.

- Mr. Kerr stated that there is a lot of uncertainty regarding health care cost for the 2021-2022 fiscal year.
- Mr. Swanson stated that he is proposing a 3.7% increase. Mr. Over shared that he is proposing a 3.0% increase and Mr. Gutshall proposed a 3.7% increase while Mr. Deihl also supported the 3.7% increase. Mr. Piper stated that he is in support of a 3.25% or a 3.5% increase.
- Mr. Piper asked about earned income tax which Mr. Kerr stated it has stayed level.
- Dr. Fry communicated that the fund balance must be planned for, to ensure future budgets.
- There were discussions amongst the Administration and the Board of School Directors regarding the warehouses within the District.
- Mr. Kerr reminded the Board Members that the Board has to pass a proposed budget this evening in able to follow the appropriate timelines and school code.
- Mr. Kerr stated that the information will be posted on the District website.
- Dr. Fry stated that a Finance Meeting will take place on June 7th to continue discussions on the proposed 2021-2022 proposed final budget.
- Dr. Fry gave an update on the CDC guidelines and stated that BSSD will finish the 2020-2021 school year wearing masks.
- Dr. Fry shared that there were no problems at Prom and that all students wore masks while enjoying the evening. It was communicated by students throughout the evening that it has been a great prom!
- Dr. Fry stated there is more to come in July regarding updates on how the 2021-2022 school year will look.

III. Preview of the Agenda

President Swanson requested that the Board address XI. NEW BUSINESS PERSONNEL CONCERNS and combine Items 12.A through 12.M into one motion.

IV. BUILDING & PROPERTY COMMITTEE

No discussion

V. FINANCE COMMITTEE

No discussion

VI. DISTRICT IMPROVEMENT COMMITTEE

No discussion

VII. BOARD POLICY

No discussion

VIII. ITEMS FROM FLOOR

No discussion

IX. ADJOURNMENT

Motion by Deihl, seconded by Roush, to adjourn the Committee of the Whole Meeting.

Roll call vote: Voting Yes: Swanson, Deihl, Gutshall, Over, Piper, Roush and Myers.

Motion carried unanimously. 7-0

The Committee of the Whole meeting adjourned at **7:45 p.m.**


